

Village of Homer
Regular Meeting of Trustees
March 13, 2017
7:00pm

Those present: Village Trustees: Zach Wells, Kevin Knott, Guy James, Mike Johnson, Roy Woodmansee, and Charles Montgomery, Village Board President, Raymond Cunningham, Village Clerk, Sharon Jeffers, Treasurer, Cindy Pruitt, Maintenance, Bub Miller, Water, Ed Shirley, Sewer/Maintenance/Zoning, Dave Hermes, residents, Bill Mitchell, and Joe Bear.

Community Input: Bill Mitchell stated that the GAR Cemetery would like to remove large tree at west end. Would like to know if the tree is on Village property. Village will look into it and report to Cemetery officials.

Board Comment: Mayor Raymond Cunningham reported that the Village has been named in the Will of the late Carl Goad. It states that funds willed may be spent without restrictions as long as it benefits the community. Village Clerk reported that we still need to find options for the gardens at the Caboose Park. Going to continue to search for volunteers. Going to reach out to the local Churches.

Minutes: Mike Johnson made the motion to approve Regular, Budget, Personnel, and Library minutes as presented and amended, Zach Wells second the motion, all in favor, motion approved.

Village bills: Kevin Knott made the motion to pay Village bills as presented: Guy James second the motion, roll call vote: Zach Wells, yes, Kevin Knott, yes, Guy James, yes, Mike Johnson, yes, Roy Woodmansee, yes, and Charles Montgomery, yes, motion approved.

Transfer funds: Kevin Knott made the motion to transfer \$50,000.00 from General Fund, \$50,000.00 from Water, and \$100,000.00 from Projects fund to eleven-month CD at the Prospect Bank, Zach Wells second the motion, roll call vote: Zach Wells, yes, Kevin Knott, yes, Guy James, yes, Mike Johnson, yes, Roy Woodmansee, yes, and Charles Montgomery, yes, motion approved.

Village Hall loan: Charles Montgomery made the motion to pay an additional \$10,000.00 to the principle balance of the Village Hall loan, Guy James second the motion, roll call vote: Zach Wells, yes, Kevin Knott, yes, Guy James, yes, Mike Johnson, yes, Roy Woodmansee, yes, and Charles Montgomery, yes, motion approved.

Reports: Guy James made the motion to approve Treasurer, Water, Police, Maintenance, Sewer, Zoning, and Village Hall reports as presented, Charles Montgomery second the motion, all in favor, motion approved.

107 S Ellen St: The board discussed selling property at 107 S Ellen St. They will have Village Lawyer write up an agreement that will allow sell of property at a low price with the stipulation that a single-family home be built on the property with 12 month. Bids will be accepted, starting bid will be at \$1. Will try to have agreement for review and approval at the April meeting.

Architect Service: Roy Woodmansee made the motion to accept the bid from Duzan Architecture Design in the amount of \$4,480.00 to design the pavilion/restroom/concession stand at the Village Hall, Kevin Knott second the motion, roll call vote: Zach Wells, yes, Kevin Knott, yes, Guy James, yes, Mike Johnson, yes, Roy Woodmansee, yes, and Charles Montgomery, yes, motion approved.

TIF Intergovernmental agreements: Applications for funds from the Homer Fire Protection District and Heritage School District for 2017 TIF funds were presented, and will be sent to the TIF Lawyers for agreements to be written. Agreements will be presented at April meeting for approval. Still waiting for request from South Homer Township.

Water/Sewer Ordinance: The clerk would like to amend the Water and Sewer Ordinances to make landlords and banks in case of foreclosures responsible for remaining water/sewer balances. This will be sent to the Lawyer for approval at April meeting.

Water rate increase: Guy James made the motion to increase water rates from \$11.50 for first 1500 gallons to \$12.00 for the first 1500 gallons, and from 4.50 per thousand, to \$5.00 per thousand, Charles Montgomery second the motion, roll call vote: Zach Wells, yes, Kevin Knott, yes, Guy James, yes, Mike Johnson, yes, Roy Woodmansee, yes, and Charles Montgomery, yes, motion approved.

Sewer rate increase: Guy James made the motion to increase sewer rates from \$37.00 for the first 1500 gallons to \$38.00 for the first 1500 gallons and from \$4.50 per thousand to \$5.00 per thousand, Charles Montgomery second the motion, roll call vote: Zach Wells, yes, Kevin Knott, yes, Guy James, yes, Mike Johnson, yes, Roy Woodmansee, yes, and Charles Montgomery, yes, motion approved.

Part Time Police Officers: The Village Police Département has a lack of part time Police Officers and we may need to research options for the future.

Summer Help: The Village will be accepting application for 2017 summer help. Must live in the Heritage School District and have a current driver's license. We will hire two. Applications will be accepted until third week April and interviews will be last week of April. They will start work when school is out.

Adjourn: Roy Woodmansee made the motion to adjourn, Guy James second the motion, all in favor motion approved.
Adjourned 8:00pm

Posted:
Sharon Jeffers
Village Clerk

Village of Homer
Budget meeting
March 20, 2017
7:00pm

Those present: Village Board President, Ray Cunningham, Village Clerk, Sharon Jeffers, Treasurer, Cindy Pruitt, Maintenance, Dave Hermes, and Bub Miller, Village board, Roy Woodmansee, Kevin Knott, Zach Wells, Guy James, and Charles Montgomery.

General Fund budget FY 18:
Recommendations for the board

Raise line items: Health insurance, uniforms, Village hall repairs/maintenance, equipment repairs, Vehicle repair/maint, Community improvements, Storm sewer/drainage, audit, postage, internet, esda telephone, insurance-liability, and equipment.

Lower line items: Maintenance building repairs, streets and alleys, landscaping, interest expense, and remove ESDA new radio line item.

Adjourn: Charles Montgomery made the motion to adjourn, Zach Wells second the motion, all in favor, motion approved.

Posted: Sharon Jeffers, Village Clerk

Village of Homer
Personnel Committee Meeting
Thursday, April 6, 2017
7:15 PM
Village Hall

Attending: Mike Johnson, Ray Cunningham, Zach Wells, Charles Montgomery, Dave Hermes, Bub Miller

The meeting was called to order at 7:15 pm. The goals of the meeting were discussed as outlined in the agenda.

At 7:17pm Mike Johnson made a motion to go into executive session and Zach seconded.

At 8:09 pm the committee came out of executive session.

The issue of time efficiency was reviewed with Dave Hermes and Bub Miller. It was decided that the Village Maintenance Supervisor will actively supervise the maintenance worker. The committee solicited suggestions and ways to better utilize time and effort with not only the maintenance employees but with Dick Moore and the summer help.

A preliminary job description was discussed. This was drawn up by Dave Hermes for the position of Village Maintenance Worker. This will be modified as needed and obsolete issues, such as dog catcher, will be dropped. A list of other duties to be done during down time is being created.

The committee decided that job descriptions should be developed for the position of Village Hall Janitor and for Summer Help.

The issue of 2017/18 salaries was also discussed. The following was decided:

Cindy Pruitt – 3%

Sharon Jeffers – 3%

Bub Miller - 2%

The others will remain as they were in FY 2016-17

The meeting was adjourned at 9:02 pm

HOMER COMMUNITY LIBRARY BOARD MINUTES FOR FEBRUARY 15, 2017

Present: Brian Clark, Becci Powers, Marla Wienke, Sara Essig, KC Jones and librarians Christine Cunningham and Angie Ray.

Absent: Jane Clark and Susanne Garrison

Sara called the meeting to order at 7:00 p.m.

Secretary minutes were approved as read.

K.C. gave the Treasurer' report.

Bills: 1) Becci moved and Marla seconded we pay Visa debit charges of \$277.32. Motion carried. 2) Marla moved and Brian seconded we pay Baker and Taylor \$203.07. Motion carried. 3) Becci moved and KC seconded we reimburse Christine \$72.86 for DVDs. Motion carried.

Marla moved and KC seconded we sell unopened Quicken 2017. Motion carried.

Freshman orientation is March 23 at 6:00 p.m.

KC moved and Marla seconded we replace can lights up to \$550.00. Motion carried.

Marla moved and Becci seconded a policy update. New release DVDs will be due in 2 days. All other DVDs will be due in a week. Motion carried.

Becci moved and Brian seconded we adjourn.

Meeting adjourned at 8:08 p.m.

Brian Clark