

Regular Meeting of Trustees
March 9, 2020
7:00pm

Those present: Trustees: Mike Johnson, Guy James, Zach Wells, Joe Bear, Jim White, not present, Kevin Knott, also present, Mayor/Board President, Raymond Cunningham, Village Clerk, Sharon Jeffers, Treasurer, Cindy Pruitt, Village Attorney, Marc Miller, Chief of Police, John Rouse, Maintenance, Ryan Byerley, Water, Ed Shirley, Sewer/Zoning, Dave Hermes, Suez Rep, Phil Knight, and resident, Herb Lacey.

Community input: Christine Cunningham spoke for the HCIA in regards to Krazee Daze. They would like to hold Krazee Daze at the Village Hall. It will be held Aug 20-22. We will need to work on allowing alcohol on Village property, electricity, and a place for carnival people to sleep.

Board Comment: Zach Wells would like pictures of nuisance properties to Lawyer. A complaint letter was given to board from a concerned citizen in regards to this property.

Sharon Jeffers will be hosting a Cemetery Volunteer orientation meeting on April 15.

Mike Johnson asked about POW flag, a new one has been ordered by Legion.

Joe Bear is still getting bids for repairs to Maintenance building and Village Hall parking lot

Jim White is working with MFT Engineer in regards to street repairs.

Minutes: Mike Johnson made the motion to approve regular, budget, finance, and Library minutes as presented, Joe Bear second the motion, all in favor, motion approved.

Village Bills: Mike Johnson made the motion to approve payment of Village Bills as presented, Guy James second the motion, roll call vote: Joe Bear, yes, Guy James, yes, Mike Johnson, yes, Zach Wells, yes, and Jim White, yes, motion approved.

- Online purchase receipts to be presented to the board.

Reports: Guy James made the motion to approve treasurer, water, police, maintenance, sewer, zoning, and Village hall reports as presented, Joe Bear second the motion, all in favor, motion approved.

- Totals of treasurers report are estimated this month
- The extra amount in water funds was to pay off Village Hall
- Goad investment will be reviewed by an outside agent
- Need to start looking at sidewalk repairs
- Chevy truck needs to be discussed during budget
- Snow plowing was done very well
- Sewer pump stations are now sending alerts

TIF J Johnston Agency: Mike Johnson made the motion to pass Ordinance 030920, approving TIF Agreement with J Johnston Agency in the amount of \$2,492.69, Zach Wells second the motion, roll call vote: Joe Bear, yes, Guy James, recuse, Raymond Cunningham, yes, Mike Johnson, no, Zach Wells, yes, and Jim White, recuse, motion approved.

Clerk Sharon Jeffers left and Treasurer Cindy Pruitt took over minutes.

Suez contract: The contract will be tabled until next meeting. More research and bids will be researched. VFD pricing and information on renting a pressure tank will be presented at next meeting.

Bulk water sales: Two bids have been received ranging from approximately \$20,000-\$39,000.

Radio reads: Zach Wells made the motion to purchase 17-20 radio reads for the water meters in the amount of \$2,700, Jim White second the motion, roll call vote: Joe Bear, yes, Guy James, no, Mike Johnson, yes, Zach Wells, yes, and Jim White, yes, motion approved.

Police Computer: Zach Wells made the motion to purchase new computer for Police Vehicles in the amount of \$4,250.00, Jim White second the motion, roll call vote: Joe Bear, yes, Guy James, yes, Mike Johnson, yes, Zach Wells, yes, Jim White, yes, motion approved.

Fireworks: Zach Wells made the motion to enter into agreement with Jamaica Pyrotechnics in the amount of \$12,500.00 for July 4th fireworks, all other donations that come in will go towards the 2021 show, Guy James second the motion, roll call vote: Joe Bear, yes, Guy James, yes, Mike Johnson, yes, Zach Wells, yes, Jim White, yes, motion approved.

TIF application: Joe Bear made the motion to accept application for submission from Creative Dramatic Workshop in the amount \$12,500.00, Zach Wells second the motion, roll call vote: Joe Bear, yes, Guy James, recuse, Mike Johnson, No, Zach Wells, yes, Jim White, recuse, Raymond Cunningham, yes, motion approved.

Summer Help: Notice is to be sent to the high school for 2 or possible 2 ½ persons.

Water/Sewer Rate increase: Zach Wells made the motion to instruct Attorney Marc Miller to write ordinances with the following rate changes to be approved at April's meeting, raise sewer per thousand rate by .30 to \$7.30, and water minimum by .50 to \$18, and per 1000 by \$1.50 to \$10, Guy James second the motion, roll call vote: Joe Bear, yes, Guy James, yes, Mike Johnson, yes, Zach Wells, yes, and Jim White, yes, motion approved.

Next budget meeting, General, Rec, and Cemetery, will be March 23 at 6:30pm

Adjourn: Guy James made the motion to adjourn, Mike Johnson second the motion, all in favor, motion approved. Adjourn 8:40pm

Posted: Sharon Jeffers, Village Clerk and Cindy Pruitt, Treasurer

Personnel Committee Meeting
500 E. Second Street
Homer Illinois
April 7, 2020

Present: Mike Johnson, Zach Wells, Jim White and Ray Cunningham

The meeting was called to order at 5:02 p.m.

At 5:02 Ezra Ely was interviewed. At 5:10 Keegan Patterson (returning from last year) was interviewed. At 5:25 Jared Blacker was interviewed. All three candidates were good. The pay would be \$10.00 per hour and \$10.50 for the returning hire.

Our recommendation is to hire two summer help people.

Summer help hiring will be determined by need. Ryan shall produce a plan or task list for summer help and hiring will be based on the tasks to be accomplished.

The personnel committee discussed salaries for the coming year.

Salary recommendations:

John Rouse from \$26.25 to \$26.75

Jeff McCracken from \$17.50 to \$18.00

Sharon Jeffers from \$32,500 to \$33,500 + meetings \$1200 = \$34,700

Note: Cindy would like to take the meetings (\$50 per meeting, 24 meetings, 2 per month, and roll them into the salary)

Cindy Pruitt from \$8651.88 to \$9000

Dave Hermes from \$26.75 to \$27.00

Janitor from \$10.50 raise to \$11.00 January 1

Dale Katterhenry from \$15 to \$15.50

Changing the maintenance supervisor from hourly to salary was discussed. The formula for doing this is as follows –

Salary from last year + Overtime from last year + 3%. That totals \$57,500 per year. Comp time would need to need to be approved.

For funerals and grave openings:

Cremation Weekend - \$150 per person

Cremation Holidays - \$200 per person

Regular Weekend opening - \$400 divided by 2 if needed

Regular opening Holiday - \$450 divided by 2 people if needed

The meeting adjourned at 6:33 p.m.

Village of Homer
Buildings and Grounds Committee Meeting
Thursday April 9, 2020
Village Hall 500 E Second St

Attending: Guy James, Joe Bear, Ray Cunningham

The meeting was called to order at 9:03 am.

The committee reviewed the bid submissions for the parking lot drainage work and the repaving of the village hall parking lot. We examined the possibility of putting a 6' concrete pad around the catch basins. We rejected that idea.

The lowest bid for the drainage work was Dodd Contracting Service at \$10,936. We recommend approving this bid.

The lowest bid for the pavement work is Elite Paving of Decatur for \$98,640. We recommend approving the bid.

The committee also reviewed bids for painting and roofing repair on the maintenance shop. The best course of action we believe is to replace the roof.

The best bid is from Eisenmann Construction from Cissna Park. This bid is \$21,411.

For the walls we recommend deferring the painting the walls as we believe bids will be lower later in the year.

The bids are available for the board to review.

The meeting adjourned at 9:49 am.

Village of Homer
Budget Meeting
March 26, 2020
12:00pm

Meeting held through Zoom

Those present: Trustees: Joe Bear, Zach Wells, and Jim White, also present, Village Mayor, Raymond Cunningham, Village Clerk, Sharon Jeffers, Treasurer, Cindy Pruitt, and Maintenance, Ryan Byerly.

GAR Budget: Discussion of pay for employees needs to be discussed by the Personnel Committee

Donations lowered to \$1000.00
Interment prep raised to \$8,000.00
Interment space sales lowered to \$2,000.00
Transfer of other funds raised to cover pay off equipment

Add line item Staff graveside prep \$4000.00
Audit service raised to \$700.00
Utilities lowered to \$1,000.00
Fuel lowered to \$1,000.00
Equipment raised to cover payoff equipment and \$4,500.00 for new mower
All other items remain the same

Goat Trust Budget: Need to revisit investment

Leave revenue the same

Village Improvements lowered to \$20,000.00
Cemetery raised to \$37,500.00 for payoff equipment
Add Water System line item \$50,000.00

Recreation

Fireworks lowered to \$8,000.00
Add HCIA donation \$2,000.00

Next meeting to be held at Village Hall, Monday, March 30 at 6:30 to discuss General Fund

Adjourn 1:00pm

Village of Homer

500 East Second Street Homer Illinois

Wednesday March 18, 2020

Personnel Committee Meeting

Attending: Zach Wells, Joe Bear, Jim White, Ray Cunningham

Employees Reviewed: Cindy Pruitt, John Rouse, Sharon Jeffers, Ryan Byerly

Meeting called to order at 6:36 pm

The committee went into executive session at 6:37 pm.

The committee met with each employee.

The committee came out of executive session at 8:42 pm.

The meeting adjourned at 8:43 pm.

Village of Homer
Budget Meeting
March 30, 2020 6:30pm

Those Present: Village Trustees: Jim White, Joe Bear, Zach Wells, also present: Village Mayor, Raymond Cunningham, Village Clerk, Sharon Jeffers, Treasurer, Cindy Pruitt, and Maintenance, Ryan Byerley.

Discussion of General Fund FY21 budget:

Uniform line item raised to \$400
Remove Community Center improvement line item
Garbage lowered to \$1500
Village Hall repairs and Maintenance raised to \$4000
Tree removal raised to \$8000
Storm sewer raised to \$6000
Village Maint. Raised to \$3,500
Maint tools with added supplies raised to \$2,500
Telephone raised to \$4000
Utilities lowered to \$8,000
Siren utilities lowered to \$1,200
Office supplies raised to \$3,500
Office equipment lowered to \$1,000
Fuel lowered to \$3,500
Remove usda loan
Remove Interest expense
Remove reserve account
Add farmland expense line item \$3,000

Village Hall parking lot: \$40,000 from projects, \$5,000 from insurance line item, and rest from TIF
Cameras for Village Hall to be on April's agenda
Maintenance items requested: Three point tiller, and a stand drill press, and bolt bins, blocks for
Maintenance building gravel bins
Discuss pay off Cemetery equipment at April meeting
Mosquito spraying should come out of Village improvements

Police Budget: Should equipment line item be \$6,500 since we have already purchased computer?

Water budget: \$23,000 for water tower maintenance program

Adjourn: Zach Wells made the motion to adjourn, Jim White second the motion, all in favor, motion approved. Adjourn: 8:25pm

Posted: Sharon Jeffers, Village of Homer Clerk