

Village of Homer
Personnel Committee Meeting
June 24, 2024
6:10pm

Those present: Mayor Jim White, Personnel Committee, Mike Johnson, and Roger Faulkner, also present, Trustee, Skip James.

Two applications were received and reviewed for the Janitor position.

Roger Faulkner motioned to recommend to the full board to hire Stacy Johnson as janitor, seconded by Skip James, roll call vote: Jim White, yes, Skip James, yes, and Roger Faulkner, yes, Mike Johnson, abstain, motion approved.

Further discussion and time card use and possible 45-90 day evaluation.

Discussed documenting sick days, vacations, comp time and time off. Will recommend to full board.

Mike Johnson motioned to recommend to full board paying \$25 and hour for weekend water chores, seconded by Roger Faulkner, all in favor, motion approved.

Adjourn: Mike Johnson motioned to adjourn, seconded by Skip James, all in favor, motion approved. Adjourn: 7:35pm

Taken by Mike Johnson, posted by Clerk Sharon Jeffers

Village of Homer
Zoning Hearing
June 10, 2024
6:30pm

Those present: Trustees; Ry Ryerson, Skip James, Roger Faulkner, and Mike Johnson, Mayor/Board President, Jim White, Zoning Administrator, Dave Hermes, Clerk Sharon Jeffers, and resident, Tommy Ada.

A public hearing for consideration and discussion of the approval of a zoning variance for the front setbacks of property commonly known as 721 S East St, Homer, Illinois.

Public comment: Neighbor Tommy Ada commented on the said property, he stated that it was not a problem, it was professionally done. He does not have a problem with it. He stated that 2 houses down the porch is further out. The board let him know that the ordinance only pertains to the houses on each side.

Recommendation: Skip James motioned to recommend to the full board to grant variance for the front porch located at 721 S East St, seconded by Roger Faulkner, all in favor, motion approved.

Adjourn: Ray Ryerson motioned to adjourn, seconded by Skip James, all in favor, motion approved.

Adjourn: 6:35pm

Posted: Sharon Jeffers, Village Clerk

Village of Homer
Regular Meeting of Trustees
June 10, 2024
7:00pm

Those present: Village Trustees: Roger Faulkner, Skip James, Ray Ryerson, Mike Johnson, John Dodd, and Matt Seaver, Mayor/Board President, Jim White, Clerk Sharon Jeffers, Treasurer Cindy Pruitt, Maintenance/Water Ryan Byerley, Zoning Dave Hermes, Farnsworth Engineers, Roger Nuxell, and Sanju.

No public comment

Board Comment: Mike Johnson asked for more information on 702 S Main St. The Mayor updated the board that Fannie May has purchased the property back. He will be in contact with them. Mike Johnson would like to send them an Ordinance violation if not cleaned up. Clerk Sharon Jeffers reported that new solicitor must register signs have been ordered, and it has been added to the Village web site. Dumpster day went well, filled all three dumpsters.

John Dodd accepted the position of Cemetery Maintenance Coordinator

Minutes: Mike Johnson motioned to approve Regular and water committee meeting minutes as presented, seconded by Ray Ryerson, all in favor, motion approved.

Bills: Ray Ryerson motioned to pay Village bills as presented, seconded by Skip James, roll call vote: Roger Faulkner, yes, Skip James, yes, Ray Ryerson, yes, Mike Johnson, yes, John Dodd, yes, and Matt Seaver, yes, motion approved.

Reports: Mike Johnson motion to approve all reports as presented, seconded by Matt Seaver, all in favor, motion approved.

- Water unaccounted for is dropping, leaks have been found and repaired.

Water Treatment Plant: Ray Ryerson motioned to approve water committees recommendation to go with Reverse Osmosis water treatment plant, seconded by Skip James, roll call vote: Roger Faulkner, yes, Skip James, yes, Ray Ryerson, yes, Mike Johnson, yes, John Dodd, yes, and Matt Seaver, yes, motion approved.

Pilot Testing: Matt Seaver motioned to approve pilot testing for the reverse osmosis water treatment plant, seconded by Ray Ryerson, roll call vote, Roger Faulkner, yes, Skip James, yes, Ray Ryerson, yes, Mike Johnson, yes, John Dodd, yes, and Matt Seaver, yes, motion approved.

Variance: Mike Johnson motioned to approve zoning board recommendation to grant variance for front porch at 721 S East St, seconded by Ray Ryerson, roll call vote: Roger Faulkner, yes, Skip James, yes, Ray Ryerson, yes, Mike Johnson, yes, John Dodd, yes, and Matt Seaver, yes, motion approved.

Ordinance 06102024: Mike Johnson motion to pass Ordinance 06192024, vacating utility easement in industrial subdivision, seconded by Matt Seaver, roll call vote: Roger Faulkner, yes, Skip James, yes, Ray Ryerson, yes, Mike Johnson, yes, John Dodd, yes, and Matt Seaver, yes, motion approved.

Health Insurance: Mike Johnson motioned to enter into agreement with Illinis CMS for health insurance, seconded by Skip James, roll call vote: Roger Faulkner, yes, Skip James, Ray Ryerson, yes, Mike Johnson, yes, John Dodd, yes, and Matt Seaver, yes, motion approved.

Table tree removal

Personnel Committee scheduled for June 24 6:00pm

Matt Seaver presented his letter of resignation from Village Board

Adjourn: Skip James motioned to adjourn, seconded by Skip James, all in favor, motion approved.

Adjourn: 7:40pm

Posted: Sharon Jeffers, Village Clerk

Homer Recreation Board
4/02/2024

Planning for the Spring Fling Vendor Event

- Event is being advertised on Facebook and Kim is in touch with the vendors as they are signing up.
- SmithBurger said yes to setting up for lunch and Sharon is reaching out to Travelin' Tom's so we have a morning offering
- Discussed other ways to bring in funding and thought maybe we can have a booth with nice garage sale items with proceeds being donated to the board
- Decided to go ahead and host a bingo event in Jackson Hall that same evening as Charlie's is unable to host us again before the July festival. Will need to figure out how to interest people without the draw of hot food and beer.

Freedom & Music Festival Planning

- verified bookings for the tent setups and working with alcohol vendors to see what our options to the public can be
- need to fill remaining slots for food vendors
- confirm if we can book both magician acts
- brainstormed ideas for kids activities since we are nixing the bounce houses due to problems with them last year
- talked about how to pull in more help during the event

Homer Recreation Board
4/16/2024

Planning for the Spring Fling Vendor Event

- Set for Saturday May 4 and matching hours to the library book sale and town wide garage sale
- Confirmed SmithBurger and Travelin Tom's can be there for the morning/lunch crowd
- We're also going to have an indoor garage sale with items donated by the community and rec board members to help add funds for events this year. Will post of Facebook asking people to bring their items by during village hall hours and Sharon will track them

Bingo Fundraiser

- still need to confirm with Juanitos that they are available for the dinner portion of the day and Casey will reach out
- discussed offering snacks and drinks for a small fee and where to purchase those items

Available board members will be on site Friday evening prior to event to help with setup and take care of any last minute needs

Homer Recreation Board
5.19.2024

Reviewed the Spring Fling event and Bingo fundraiser

-Was held on May 4- had a great turnout for the vendor sales portion with SmithBurger and Travelin' Tom's Coffee reporting that they were pleased with their sales as well and would like to come back next year. The community donated garage sale was a hit and town-wide sales visitors mentioned making the Village Hall a planned stop after hearing about the event. Bingo that evening was profitable but suffered in planned attendance due to many other activities going on that weekend and poor weather keeping people home. Juanitos was there for the supper crowd and did a great job. We agreed it was worth the efforts of holding bingo on the same day as the vendor event but prefer to hold it at Charlie's or another venue that would allow for ordering food and drinks (alcohol) as we could only offer light refreshments for a small fee.

Freedom and Music Festival Planning

- Created and confirmed music lineup and Perry will request the bands to create promo videos to share on Facebook
- Continuing to work on following up with sponsors, even business gift cards would be great as we can use those as prizes and thank yous for the volunteers
- Filling vendor slots with Kiim handling majority of that communication and we would like to offer several choices of food genres to pull in people just looking for a quick bite
- Perry is reaching out to a small business in Vermillion Co that has a train setup that is pulled by a lawnmower to offer kids rides around the festival for entertainment

Homer Recreation Board
6.05.2024

Freedom and Music Festival Planning

- Community parade at 9:30am on July 4 at Heritage Elementary. Sharon is covering the permissions and security needed to cross 49 and we will promote on Facebook to invite more entries
- Waiting on some vendors to send in their applications and payments, we will reach out to our contacts to ensure we fill all of the openings, Bud's BBQ will only be available July 4 and not the 3rd. Would like someone to fill that spot for the 3rd but not high priority.
- Creating a SignUp Genius list to post online to ask volunteers to fill needed areas of help for both days, looking at gifting helpers with a gift card or offering food/drink perks
- New shirts are being made to have on hand with "Staff" and "Volunteer" on them and the Rec Board logo and considering ball caps as well to be easily spotted and have some sun protection
- Start posting about the festival more regularly with the band lineup, bingo playing times, both magician's acts...etc

Homer Recreation Board
6-12-2024

Freedom and Music Festival Planning

- Discussed children's activities and decided to offer 3 contests for the kids (with a division for teens and adults as well): spoon race, balloon toss, and watermelon eating contest. Fire Dept will contribute by setting up their smoke house trailer, water dunk tank, and water play activity.
- Confirmed food trucks and vendors
- Porta Pots, dumpster, and ice are confirmed
- Bingo license through HCIA is ready to go and workers assigned to run it
- Will be promoting the event heavily on Facebook with shoutouts to all of the sponsors and highlighting music and entertainment acts.
- Follow up with sponsors that have promised gift cards or prizes

**Homer Community Library
Board Meeting Minutes
May 14, 2024**

Present: Jillian Weathers, Joe Rice, Becci Powers, Chantelle Thompson, David Steckel, and Casey Phillips

Absent: Troy Schiff, Christine Cunningham Library Director

Visitors: Cindy Happ for Friends of the Library

Call To Order: Jillian called the meeting to order at 7:09pm

Public Comment: none

Friends of the Library: Cindy Happ reported that the Friends had 2 big fundraising events in the last 2 weeks. The booksale made \$275 during town wides and that was more than hoped for due to generous donations. The Danville Gardens Flower sale had only a few items left over that are at the library for anyone to purchase, but they made \$1350 vs \$977 last year! Their next event will be the Raptor Program that will be held Saturday May 25 at 10am in Jackson Hall with free entry.

Secretary's Report: Casey brought copies of April's minutes for review. David moved to accept April's minutes as amended, and Joe seconded. Motion carried unanimously and report was approved.

Treasurer's Report: May is the end of fiscal budget year and the grand total for remaining assets is \$109,538.70 with a loss of \$3,434.49 for the month.

Budget Report: Due to strenuous cutbacks, not ordering additional RIFF books or misc supplies, a significant membership increase, and many small donations, these items helped bridge the gap and we ended the year with a smaller than projected deficit totaling \$4,132.89 overall.

Bills: Joe moved to approve Visa Debit charges from Amazon and Go Daddy, totaling \$533.83. Chantelle seconded and motion carried unanimously. Chantelle moved to approve \$243.03 for Baker & Taylor and \$60 to Champaign County Forest Preserve District for Summer Reading Programming Fund (which will come out of the Psi Iota fund) and Joe seconded. Motion carried and approved unanimously. Becci advised that our CNA Surety Annual Bond for our treasurer is due for renewal. Casey moved to approve \$150 fee, David seconded and motion passed unanimously. Other bills to note are: IL Dept of Revenue for \$97.96, US Treasury \$1309.20, IL Dept of Security \$51.13, Puzey & Wright \$235, and Prospect Bank \$15.00.

Librarian's Report: See full report on file for details. Christine was out for a planned week vacation and Jillian read her report to the board.

OLD BUSINESS

Secretary Audit Committee: audit completed

50th Anniversary: continuing with plans with posting to social media and asking the community for special memories and photos

NEW BUSINESS

Election of Officers: all roles will remain the same

Non-Member Fee: Fee will remain the same as an increase to \$45 was made last year in anticipation of the need to keep up with what in-district residents were contributing through property taxes

IPLAR: submitted

Annual Report to Mayor: Jillian, Christine, and Chantelle are working on this

Every Door Direct Mailing: Looking into mailing costs to plan for an oversized postcard that Chantelle is working on creating with Christine and Jill

Adjourned: Casey moved to adjourn at 7:52pm and Chantelle seconded. Motion passed.

Minutes submitted by Casey Phillips, Secretary

**Homer Community Library
Board Meeting Minutes
June 11, 2024**

Present: Jillian Weathers, Christine Cunningham, Becci Powers, Chantelle Thompson, David Steckel, and Casey Phillips

Absent: Troy Schiff and Joe Rice

Visitors: none

Call To Order: Jillian called the meeting to order at 7:00pm

Public Comment: none

Friends of the Library: Cindy Happ was not present tonight to give a report

Secretary's Report: Casey brought copies of May's minutes for review. Becci moved to accept May's minutes as amended, and David seconded. Motion carried unanimously and report was approved pending edits.

Treasurer's Report: Becci stated that notable income received was a \$1,000 gift from the Friends of the Library, C.D, interest, and membership renewals/new members.

Budget Report: One month into the new fiscal budget year and the account balance is \$108,477.86 with a loss of \$1,060.84.

Bills: Casey moved to approve Visa Debit charges from Amazon and Thrift Books totaling \$589.47. Chantelle seconded and motion carried unanimously. Becci moved to approve \$420.41 for Baker & Taylor and \$168.64 to Demco for book jacket wrapping materials and Casey seconded. Motion carried and approved unanimously.

Other bills to note are: IL Dept of Revenue for \$97.96

Librarian's Report: See full report on file for details. Christine advised that there are new rules/regulations that will need to be implemented and she has created accounts for all applicable persons to register for mandated training. Alice Kirby and her husband will be sending a monetary gift to the library from the sale of their farm! Circulation report for 2023-2024 calculated 6,600 visits to the library with 11,733 items checked out. The raptor education program hosted by the Friends had 95 guests and was very well received!

OLD BUSINESS

Library 50th Anniversary: Christine has some print outs of newspaper articles detailing the creation of the library that will be posted and will be creating Facebook posts to

celebrate its history and will ask the public for their submissions

IPLAR: Due by July 1 and Christine is actively working on it

Annual Report to Mayor: Jillian, Christine, and Chantelle are working on this and will be submitted after IPLAR is completed

Election of Officers: positions remain the same

EDDM; Every Door Direct Mail for the Community Survey: There are around 1300 potential households and 29 surveys have come back from the initial flier that was distributed during the Friends flower so a mailing is needed. It should cost no more than \$264 for postage with the printing costs are worked into the budget and Chantelle will be advising on the creation of the mailing.

NEW BUSINESS

4th of July Holiday: The Library will be closed that Thursday (July 4) and paid for employees. We would love to have a float in the community parade that morning and we discussed maybe the Friends could order custom balloons highlighting the 50 year anniversary.

Treasurer Audit Prep: Becci turned everything in the first week of May due to a new company taking over the audit and she is still waiting for last year's audit to come back.

Annual Sexual Harassment Training: Christine has created individual accounts for all applicable persons and we are to call/email her when we're each ready to complete the training so she can send the activation code.

Membership/Programming Opportunities: Discussed a "Library of Things" - what kind of things can we offer and where can we store it? To entice new members to sign up and bring more awareness and public to our location.

School Electronic Registration: Discussed how to send out library info to incoming Heritage students since registration is no longer primarily in-person. We can ask Principal Sanders to send an email out to student families to refer people without regular internet/computer access to register at the library and link the library in the school's app if possible.

Approve Renewal of Illinet/OCLC Contract: This contract is imperative to how we are able to operate our inter-library loan program. Becci moved to renew contract, Chantelle seconded and motion passed unanimously for renewal.

Adjourn: Chantelle moved to adjourn at 8:09pm and Becci seconded. Motion passed.

Minutes submitted by Casey Phillips, Secretary